

**ANNUAL REPORT**  
for  
**January 1 to December 31, 2016**



**Dundas Street Centre United Church**  
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**Annual General Meeting**  
**Sunday, February 26, 2017**

In the Sanctuary, following Sunday Worship Service.  
A light lunch with potluck desserts will follow. Please remember  
to bring a copy of this Annual Report to the Annual General  
Meeting. Limited copies will be available.

**Mission Statement:**

“To unite people into a caring, inclusive Christian community,  
in which all may express loyalty and devotion to God.  
We will fulfill our mission by offering opportunities for worship and witness,  
study and service, friendship, rejuvenation and hope.”

Please note that DSCUC will stand in place of “Dundas Street Centre United Church”.

This Annual Report for the period January 1 to December 31, 2016 was compiled by Laura Wilkes, Church Secretary. Submissions may have been edited for format, grammar, punctuation, spelling or content by Kenneth Conn, Linda Varty, and Laura Wilkes.

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## 1. Minutes of 2016 Congregational Meeting

February 28, 2016

Page 2016-027

### DUNDAS STREET CENTRE UNITED CHURCH (DSCUC) ANNUAL GENERAL MEETING (AGM)

Devotions: Rev. Wendy Noble opened the meeting with prayer.

Motion moved and seconded to award voting privileges to adherents in attendance at the meeting. Carried.

Motion moved and seconded that Linda Varty be the recording secretary for the AGM. Carried.

Motion moved and seconded to approve the agenda as printed and distributed. Carried.

#### Correspondence:

No correspondence.

Motion moved and seconded to approve the minutes of the 2015 Annual General Meeting held on February 22, 2015, as printed on pages 4-5 in the 2015 Annual Report. Correction, Page 5: Remove "Refer APPENDIX A". Carried.

Motion to approve the minutes of the Congregational Meeting held on June 14, 2015, as printed on pages 6-7 in the 2015 Annual Report. Carried.

#### Presentation of Item 3. Statistical Information on Pages 10-11:

Rev. Wendy Noble delivered a blessing for those who passed in 2015. A moment of silence was observed.

Additionally, Jean Barlow, Candice Robinson, and Jennifer Winder were remembered in a moment of silence.

Rev. Wendy spoke a prayer for all those we lost.

Motion moved and seconded to accept Item 3. Statistical Information on Pages 10-11 in the 2015 Annual Report. Carried.

Presentation of reports from Unified Board Standing Committees and Sub-Committees of the Standing Committees on Pages 13-31 and Appendix A (Pages 40-45).

Motion moved and seconded to accept Item 6.1. Worship/Christian Growth and Development Committee and Sub-Committee reports on Pages 13-16 in the 2015 Annual Report. Carried.

Motion moved and seconded to accept Item 6.2. Membership and Visitation Committee and Sub-Committee reports on Page 17 in the 2015 Annual Report. Carried.

Motion moved and seconded to accept Item 6.3. Outreach and Social Justice Committee and Sub-Committee reports on Pages 18-21 in the 2015 Annual Report. Carried.

Motion moved and seconded to accept Item 6.4. Stewardship Committee and Sub-Committee reports on Pages 21-28 and Appendix A Statement of Revenue and Expenditures December 31, 2015 (Pages 40-41); Balance Sheet (Page 42); Equity and Bond Investments (Page 43); and 2016 Budget (Pages 44-45) in the 2015 Annual Report.

Correction, Page 44: The page title, "2015 BUDGET" should read "2016 BUDGET".

Correction, Page 45, first item listed under STEWARDSHIP: "church" should read "Minister".

Carried.

Motion moved and seconded to accept Item 6.5. Property and Sub-Committee reports on Pages 28-29 in the 2015 Annual Report. Carried.

Motion moved and seconded to accept Item 6.6. Ministry and Personnel report on Pages 29-30 in the 2015 Annual Report. Carried.

Motion moved and seconded to accept Item 6.7. Trustees report on Pages 30-31 in the 2015 Annual Report. Carried.

Presentation of reports from Item 7. DSCUC Unified Board Ad Hoc Committees on Pages 31-32.

Motion moved and seconded to accept reports from Item 7. DSCUC Unified Board Ad Hoc Committees on Pages 31-32 in the 2015 Annual Report. Carried.

Presentation of reports from Item 8. Fundraising Activities on Pages 32-35.

Motion moved and seconded to accept reports from Item 8. Fundraising Activities on Pages 32-35 in the 2015 Annual Report. Carried.

Presentation of Item 9. United Church Women (U.C.W.) Report on Pages 35-39.

Motion moved and seconded to accept Item 9. United Church Women (U.C.W.) report on Pages 35-39 in the 2015 Annual Report.

Betty-Ann Shelestynsky: We would like for Paul Harding to be recognized in the minutes today, for all the work he has done for the [Unified] Board over the years, after retiring from the Board in 2015.

Carried.

Motion moved and seconded to approve the Slate of Officers of the Unified Board for the period between the 2016 AGM and the 2017 AGM, as printed and distributed. Refer APPENDIX A (2 Pages).

A thank you was expressed to Ken Conn, for his role as Chair of the Unified Board over the past number of years. We would like to recognize Ken for his service to the church and say thank you. A round of applause was given for Ken.

Carried.

Motion moved and seconded that the Unified Board be given the authority to add to the Slate of Officers during the next year. Carried.

Motion to adjourn.

[There were a total of 52, Members and Adherents, in attendance today.]

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Kenneth Conn, Chair, AGM

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Linda Varty, Recording Secretary, AGM

APPENDIX A  
UNIFIED BOARD MEMBERSHIP 2016/17

The following appointees (members and adherents) are presented for ratification as Officers of the Unified Board for the period between February 28, 2016 AGM and the 2017 AGM (\* indicates new appointments since the 2015 AGM and ^ indicates staff members):

## EXECUTIVE COMMITTEE

Chair – Howard Rundle\*  
Past Chair – Kenneth Conn\*  
Vice-Chair – James Traquair  
Recording Secretary – Linda Varty  
Treasurer – Janice Lewis  
Chairs of Standing Committees  
Presbytery Representatives  
Minister – Rev. Wendy Noble^\*

PRESBYTERY REPRESENTATIVES – Edward Avey

UCW REPRESENTATIVE – Betty-Ann Shelestynsky

## STANDING COMMITTEES:

### Worship/Christian Growth and Development

James Traquair (Chair)    James Traquair  
Mary Ann Conn^ (ex officio), Sunday School Coordinator  
Linda Varty  
Judy Finlay\*  
Rev. Wendy Noble^\* (ex officio), Minister  
Norman Abbott^ (ex officio), Director of Music

### Outreach and Social Justice

Diane Cuppels (Chair)    Diane Cuppels  
Fred Faas  
Betty-Ann Shelestynsky  
Fred Baarbe

### Stewardship

Howard Rundle (Chair)    Howard Rundle  
Mary Harding  
Eleanor Faas  
Lois Bezeau\*  
Janice Lewis (ex officio), Treasurer

### Property

Kenneth Conn (Chair)    Kenneth Conn  
Fred Baarbe  
Dianne Allen

### Ministry and Personnel

Rebecca Clark (Chair)      Rebecca Clark  
   Fern Heslop  
   Jeannette Morelli

### Trustees

Steve Clark (Chair)      Steve Clark  
   Lynda Rundle  
   Janice Lewis

### SUB-COMMITTEES OF THE STANDING COMMITTEES:

The following appointees are not Officers of the Unified Board unless they are listed above.

### PROPERTY

Architect Liaison      Mary Harding  
Archives      Nancy Colbert\*  
Heritage      Mary Harding (Chair), Janice Lewis (Treasurer), Kenneth Conn  
   (Property), and Howard Rundle (Stewardship)  
Accessibility      Lynda Rundle\* (Chair) and Dianne Allen\*

### OUTREACH AND SOCIAL JUSTICE

Webmasters      Diane Cuppels, Janice Lewis (Assistant), and James Traquair  
   (Advisor)  
Newsletter      Diane Cuppels (Editor), Dianne Allen (Production), and Jan Bearchill  
   (Mailing lists, Delivery coordinator)  
Rental Coordinators      Mary Harding (Chair\*), Lois Bezeau\*, and Kenneth Conn (Property)  
LIFT Housing      Fred Faas

### WORSHIP/CHRISTIAN GROWTH AND DEVELOPMENT

Choral Scholarship      Diane Cuppels  
Membership and Visitation      Jan Bearchill  
Lay Visitation      Jan Bearchill

## **2. Unified Board Membership 2017/18**

The following appointees (members and adherents) are presented for ratification as Members/Officers of the Unified Board for the period between February 26, 2017 AGM and the 2018 AGM (\* indicates new appointments since the 2016 AGM and ^ indicates staff members):

### EXECUTIVE COMMITTEE

Chair – Howard Rundle  
Past Chair – Kenneth Conn



Vice-Chair – James Traquair  
Recording Secretary – Linda Varty  
Treasurer – Janice Lewis  
Chairs of Standing Committees  
Presbytery Representatives  
Minister – Rev. Wendy Noble^

PRESBYTERY REPRESENTATIVES – Vacant

UCW REPRESENTATIVE – Betty-Ann Shelestynsky

STANDING COMMITTEES:

Spirituality

James Traquair (Chair)      James Traquair  
Mary Ann Conn^ (ex officio), Sunday School Coordinator  
Linda Varty  
Rev. Wendy Noble^ (ex officio), Minister  
Norman Abbott^ (ex officio), Director of Music

Outreach and Social Justice

Diane Cuppels (Chair)      Diane Cuppels  
Fred Faas  
Betty-Ann Shelestynsky  
Brenda Fuhrman\*

Stewardship

Howard Rundle (Chair)      Howard Rundle  
Mary Harding  
Eleanor Faas  
Lois Bezeau  
Janice Lewis (ex officio), Treasurer

Property

Kenneth Conn (Chair)      Kenneth Conn  
Dianne Allen

Ministry and Personnel

Rebecca Clark (Chair)      Rebecca Clark  
Fern Heslop  
Jeannette Morelli

## Trustees

Steve Clark (Chair)            Steve Clark  
   Lynda Rundle  
   Janice Lewis

## SUB-COMMITTEES OF THE STANDING COMMITTEES:

The following appointees are not Officers of the Unified Board unless they are listed above.

## PROPERTY

Archives                            Nancy Colbert  
Heritage                            Mary Harding (Chair), Janice Lewis (Treasurer), Kenneth Conn  
   (Property), and Howard Rundle (Stewardship)  
Accessibility                      Lynda Rundle (Chair) and Dianne Allen

## OUTREACH AND SOCIAL JUSTICE

Webmasters                        Diane Cuppels, Janice Lewis (Assistant), and James Traquair  
   (Advisor)  
Newsletter                         Diane Cuppels (Editor), Dianne Allen (Production), and Jan Bearchill  
   (Mailing lists, Delivery coordinator)  
Rental Coordinators              Kenneth Conn (Chair), Lois Bezeau, Laura Wilkes^\*  
LIFT Housing                        Fred Faas

## SPIRITUALITY

Choral Scholarship                Diane Cuppels

Submitted by Howard Rundle

## **3. Statistical Information**

### SERVICES RECORDED IN OUR HISTORICAL RECORDS

(as performed by clergy associated with DSCUC)

#### MARRIAGES

John A Reid and Lisa Jane Titus – July 2, 2016  
Harjeet Singhvirk and Danelle Louisa Assee – August 6, 2016  
Richard M. Weeks and Crystal N. Hudson – September 24, 2016  
Jamie C. Roberts and Erin E. Scarfone – September 13, 2016

#### FUNERALS AND MEMORIALS

Jean Ward – March 25, 2016, service on April 1, 2016  
Eileen Disher – May 7, 2016, service on May 11, 2016

Jennifer Winder – December 12, 2015, service on August 20, 2016 \* *not recorded in Burial Registry*

James Richard Sandford, Sr. – December 16, 2016, service on January 7, 2017

#### BAPTISMS

James Elliott – January 10, 2016

#### DSCUC STATISTICS

Members received by Transfer 1

*(Lydia Rameshwar)*

Members received by Profession of Faith 1

*(Matthew Gibson)*

Members removed by Death 2

*(Eileen Disher, Eunice Harness)*

Members removed by Transfer 4

*(Ron Chuter, Shirley Dore, Irene Kemp, Alistair Weir)*

Total Members including Non-Resident 112

Adherents removed by Death 4

*(Barb Brennan, Doris Hastings, Wayne Jacoy, Jean Ward)*

Total Adherents 88

Submitted by Laura Wilkes

#### **4. Minister's Report**

##### Pastoral Charge:

- Create and lead weekly worship.
- Lead special services as arranged.
- Emergent pastoral care as needed or requested.
- Meet with church governance – Official Board.
- Committee/Team meetings as requested or required.
- Attend fellowship/fundraising events.
- Necessary administrative duties.

##### Presbytery:

- Attend presbytery meetings (four to five times per year).
- Serve on the Presbytery Pastoral Relations Committee.
- Chairperson elect for 2016 – May 2017.

### Conference:

- Serve as the London Conference Internship and Educational Supervision convener.
- Represent Middlesex Presbytery on the Conference Settlement Committee.

### Professional Development:

- Mediation Studies: completed one of the two required courses with one course in theory to complete for Certification as an Alternative Conflict Resolution – Mediation Facilitator. (Spring 2017).
- Attended the Festival of Homiletics in Atlanta Georgia (May 2016).
- Attended the Symposium on Death and Dying at AST, Halifax (May 2016).
- Attended the George Goth Lecture Series at Metropolitan United Church held throughout the year.
- Participation in the Presbytery Spiritual/Worship series at Riverside United Church biweekly throughout the year.
- Personal Spiritual Support Group bimonthly.

### Holidays / Professional Development Time:

- Note: On July 1, 2016 to June 30, 2017: 30 days holidays to include five Sundays, and three weeks Study Leave to include three Sundays begins. Time remaining from call carry over: 15 days and three Sundays.
- July 2016: four weeks holidays (five Sundays) taken.
- Three weeks Study Leave July 1 – June 30, 2017.
- October 17 – 23: Study Leave taken.

### From the Minister's Desk: Finding and Living Your Passion

Our passion and our discipleship come together where our “own deep gladness meets the world’s deep hunger.” *Fred Buechner*

**Environment:** If you are passionate about the earth, you might have a special place you go for prayer (physically or in your imagination). You could live your passion by joining an environmental action group, or by helping your church go green, or by advocating for the place you love.

**Knowledge:** If you are passionate about knowledge, you will want to keep on learning and growing. You might live your passion by finding like-minded others and starting a study group, or by passing on your knowledge through teaching or mentoring the young.

**Culture:** If you are passionate about discovering other cultures through travel or reading or watching TV, maybe you could lead a small group so that others can learn also. Perhaps this passion could lead you to form a mission group in the congregation that would work with new immigrants and get to know your First Nations neighbours. You could become involved in global justice issues.

**Relationships:** If you're really passionate about friendship and good at relationships, there are lots of ways you could help people at your church get and stay connected: fellowship events, potluck or progressive dinners, or newcomers' ministry, to name a few.

**Music:** You love to sing or play an instrument or listen to music. Maybe you could live your passion by organizing a concert or talent show or hymn sing, by singing in the choir, or by starting a band or a drumming circle for the community and/or congregation.

**Animals:** You love animals of all kinds. You could live your passion and be in mission by organizing a Blessing of the Animals Service, or by bringing seniors and pets together.

**Growing Things:** You love gardening or growing plants indoors. Your passion and your discipleship could come together in creating a Community Garden if your church has the land, or in giving a talk at a UCW or a seniors' group, or in helping build a Labyrinth and Meditation Garden on your church property.

**Words:** You are passionate about reading and/or writing. You could write prayers or hymn words for worship, volunteer to help a child learn to read, lead a Book Club or Poetry Circle in your congregation.

**Sports:** You love to play or watch sports. You could live your passion and your discipleship by hosting a Grey Cup dinner for members of the congregation. You could organize a trip to a Blue Jays or Leafs game. Start a parking lot hockey or basketball program for the local kids.

**Arts & Crafts:** Creativity feeds your soul. Join your passion and your discipleship by organizing a trip to a play or an art gallery. Start or be part of a Worship Arts Group. Organize a photography exhibition or a display of children's art. Join or start a Craft Group. Teach a small group the arts or crafts you love.

**Work:** You love your work and wonder what others in the congregation do in their work lives. You could organize a work networking event or an event to introduce young people in the congregation to various vocations. You could mentor young people in your workplace or support and advocate for just working conditions around the world.

**Children:** You love kids. Teach Sunday School. Plan and run a summer Fun Camp or a March Break program. Lead a Scouting or Guiding group. Volunteer in a school or at the YMCA or the Boys' and Girls' Club. You could seek justice for exploited child-workers or abused children.

**Technology:** Your passion is computers or cars or machines. You could mentor younger folk; offer a workshop for congregation and community on caring for your car, or learning your computer, or using your digital camera. You could design a website for your church, help your church start and keep a blog or podcast your worship services.

Spirituality: You are passionate about your spiritual journey and want to keep growing in your relationship with God. You could bring your passion and your discipleship together by organizing a retreat, starting a meditation group, creating a labyrinth, joining the Prayer Chain, or leading a small group.

What are you passionate about? How can you live that passion as part of your Christian discipleship? Our church grows and makes a difference in the world when we all discover and live our passion. Included in this Annual Report are snapshots of the things that the people of God are doing in this place and at this time to follow their passions. In doing so the mission and ministry that God has called us to will be accomplished. Thanks for all that you do!

Blessings,  
Rev. Wendy Noble

#### **4.1. Voluntary Associate Minister's Report**

Voluntary Associate Ministry (VAM) is a formalized relationship between a ministry personnel and a local ministry. It is a provision to allow for appropriate exercise of ministry functions (such as celebrating weddings) outside a paid accountable pastoral relationship. There must be at least a two year gap between a paid accountable pastoral relationship and a voluntary associate ministry relationship within the same pastoral charge.

Once in effect, a voluntary associate ministry relationship can continue for five years or until the beginning of a new paid accountable pastoral relationship during a change in pastoral relations. At such time; the agreed-to statement should be reviewed, board motion passed, and forms forwarded to presbytery and conference.

##### Mutually Agreed-to Statement

The VAM form requires a mutually agreed-to statement which outlines the details and expectations. The statement should include the following, as applicable:

- Clarity about pastoral functions, roles and expectations, especially in conjunction with an incumbent paid, accountable minister.
- Pastoral functions performed come under the oversight and discipline of Conference.
- Ministry Personnel named in the agreement may receive honoraria (i.e. weddings, funerals, worship leadership); however, there is no expectation of stipend or travel allowance from the Pastoral Charge to which they are accountable.
- All United Church of Canada Ministry Personnel who are performing marriages will be visibly related to a Congregation or Presbytery-Recognized Ministry.
- All marriages, funerals and baptisms will be registered in record books that remain the property of an ongoing Congregation or Presbytery-Recognized Ministry

As the VAM at DSCUC, I have performed four weddings in the summer/fall of 2016 and two funerals which have been entered into the records of the Church. I also did pulpit supply at both RMUC and DSCUC during the Rev. Noble's summer holiday.

Submitted by Rev. Keith Rameshwar

## **5. Presbytery Representative's Report**

The Presbytery Representative(s) attend meetings of Middlesex Presbytery providing a lay perspective on such matters/motions raised in that court. In addition each representative is expected to serve on at least one committee of Presbytery in an area of his/her interest or expertise. Thus a means of communicating from the congregation to Presbytery and from Presbytery to the congregation on relevant matters is established.

As mandated by The Manual (based on membership), DSCUC should send two representatives.

Presbytery Representatives:

1. Edward Avey (resigned November 2016) – now vacant.
2. Vacant.

Alternate Presbytery Representative: Vacant.

Middlesex Presbytery has continued to deal with declining numbers of United Church members. The trend noted last year towards fewer congregations with smaller memberships, with lower financial and human resources has meant that Middlesex Presbytery has had to make realistic but hard decisions regarding the allocation of those resources.

While very few aspects of Middlesex Presbytery's work have been left untouched by declining resources, I highlight two which illustrate this trend:

1. The Pastoral Oversight and Pastoral Relations Committees have amalgamated. Presbytery will now identify one date to meet with representatives of several congregations for their triennial review.
2. The chaplaincy program at Western University was ended because of a lack of funds. However the University did hire the incumbent to continue providing services to the students.

The Presbytery also organized workshops including one on refugees, several on the new administrative/governance structures proposed for the United Church, and one on employee relations.

After serving for over a decade as your Presbytery Representative, I decided that I needed some time to evaluate where my life is going and stepped down in this capacity from DSCUC.

Submitted by Edward Avey

## 5.1. Presbytery Highlights

(For a full picture please read the posted minutes on the Middlesex Presbytery website:  
<http://middlesexpresbytery.on.ca>)

Leadership: David Whiting led Presbytery for the first half of the year. Rev. Dr. Jeff Crittenden was nominated as Chairperson in the spring of 2016 and will be succeeded in April 2017 by Rev. Noble (nominated in November 2016 to fill the vacated post of Chair Elect).

Rev. Crittenden initiated support for a series of informal presbytery gatherings to offer learning, spiritual nurture and support as well as asking for support for the George Goth Lecture series at Metropolitan United Church. In addition to this Rev. Crittenden proposed meeting with other presbyteries through the year as we prepare ourselves for the possibility of “districts” in the new structures proposed by General Council and described in the remits.

Worship: Under the leadership of Rev. Michelle Down, Rev. Mark Bellamy, and Beth Parsons our worship and work have become one. Worship is the bedrock upon which the meetings are grounded. We have been blessed with the worship team’s gifts.

Education and Students: There are 20 individuals in process for ministry in Middlesex Presbytery with three to four people in the admissions process seeking to be admitted to the United Church of Canada. There is one individual seeking to be taken off the discontinued service list and be recognized as ready for an appointment in the United Church of Canada. Names of those seeking admission into the United Church of Canada are circulated through every presbytery in Canada.

Middlesex Presbytery renewed for 2016-2017 the Licensed Lay Worship Leader licenses of: Roxanne Bale (Littlewood), John Bowman (Riverside), David Burghardt (Villages), Helen Bowman (Riverside), Carl Branch (Fairmont), Dorothy-Ann Foster (Kilworth), Helen Keenlside (Byron), Jannie Law (Dorchester), Christopher Mortlock (Wesley-Knox), Patsy Switzer (Wellburn), and Les Youngson (Thorndale).

Pastoral Relations/Oversight: At any point in time pastoral charges may be in transition with ministry personnel. Our Effective Leadership process leaves the work of declaring a vacancy as a presbytery responsibility, and the mandate with the conference, to equip pastoral charges and fill vacancies through the Settlement Committee. Pastoral Oversight has initiated a new process of assisting pastoral charges, which begins with an inventory that gives a snapshot of the pastoral charge.

The Division of Ministry and Personnel’s Pastoral Relations Committee merged with the Pastoral Oversight Committee, to be known as the Pastoral Relations and Oversight Committee. Conference has come up with a new set of guidelines around oversight, which



they hope will create best practices going forward, trending more on administrative than personnel as the oversight piece.

The new format for covenanting service, presided by Rev. Crittenden, was held at the November Presbytery meeting for Rev. Bellamy and the Ivan Pastoral Charge; Rev. Paul Browning currently in ministry with Trinity and now sharing that ministry with Mt. Zion; Rev. Sue Browning covenanting with St. Andrew's Westminster and Littlewood; Rev. Dave Exley covenanting with Riverside; and Rev. Art Hiley (who was not with us) in ministry with the Belmont Pastoral Charge. This new way of covenanting at a presbytery meeting is what could be called Stage One. The service was recorded so the pastoral charges, when doing their Stage Two celebrations can share in the blessing.

Budget: Dorothy-Ann Foster presented the draft budget for 2017, as distributed by email prior to the meeting and in paper form at the meeting, and what the Division of Finance and Administration took into consideration while preparing the draft. She then took us through the proposed budget. Moved and seconded that Middlesex Presbytery accept the 2017 Budget as presented and distributed, with a \$25 per member assessment, a balanced budget being attended by using \$50,500 from unrestricted funds. Discussion. Amendment: Moved and seconded that we decrease the surplus to \$75,000, lowering the assessment accordingly. Carried. Moved and seconded that Middlesex Presbytery accept the 2017 Budget with a \$21.82 per member assessment, a balanced budget being attended by using \$75,500 from unrestricted funds. Carried.

General Council Remits: Remits were voted on by ballot and tellers were appointed. Chair, Rev. Crittenden led us in prayer. Following the reading of the background and question for each Remit, which were also displayed on a screen, the vote was taken.

Remit 1 – Three Council Model vote: 67 yes, 1 no

Remit 2 – Elimination of Transfer and Settlement vote: 60 yes, 7 no, 2 abstentions

Remit 3 – Office of Vocations vote: 63 yes, 4 no

Remit 4 – Funding a New Model vote: 60 yes, 6 no, 2 abstentions

Remit 5 – Ministry Partners within Mutual Recognition Agreements vote: 67 yes, 1 no, 1 spoiled/abstention

Remit 8 – A Step Towards a New Model of Membership vote: 50 yes, 17 no

Mission and Ministry: Within Middlesex Presbytery, approximately \$26,184 has been raised to date for Sand Dams in Mozambique. Several churches have been involved in sponsoring and supporting refugee families and many local projects have been recognized.

The DSCUC representative to Middlesex Presbytery, Edward Avey, resigned in June 2016. We thank Edward for his many years of service and hope that a new representative to Middlesex Presbytery will soon be found!

Submitted by Rev. Wendy Noble

## 6. Reports from DSCUC Unified Board Standing Committees

### 6.1. Spirituality

The mandate of our joint committee (formerly Worship, Christian Growth and Development, and Membership and Visitation Committees) and the Sunday School is to provide worship and witness opportunities, education and Christian fellowship for adults and children at DSCUC and to address matters of membership and lay visitation. This year we changed our name to Spirituality Committee, something simpler and inclusive of our joint mandate.

Members include James Traquair (Chair), Mary Ann Conn (Sunday School Coordinator, ex officio member) and Linda Varty. Jan Bearchill and Judy Finlay retired from this joint committee but continue to assist with organizing ushers, greeters and lay visitations and organizing the purchase and delivery of gifts and flowers. We thank Jan Bearchill for continuing to send cards to members and visitors and for faithfully delivering the announcements before Sunday worship.

Worship services at DSCUC were coordinated with those of Rowntree Memorial United Church (RMUC) through several shared worship meetings of representatives of the two partner churches. Pulpit supply was provided by Rev. Rameshwar and Rev. George Rowaan. In May, we welcomed Rev. Rameshwar as Volunteer Associate Minister (VAM). His responsibilities include helping with weddings, funerals and regular or special worship services. Summer services alternated weekly between DSCUC and RMUC from July 3 to September 4 at 10:30 am. Rev. Rameshwar provided coverage in July while Rev. Noble was on vacation.

#### Worship Activities

Communion services were organized and officiated by Rev. Noble on Palm Sunday in March, Pentecost Sunday in May, World Wide Communion Sunday in October, and First Advent Sunday in November. We thank Nan Finlayson and Marlene Kellogg for their skills and faithful commitment in preparation of communion elements and clean up.

A baptismal service was led by Rev. Noble for James Elliott, son of Jill-Marie Elliott and Jensen Caughlin on January 10. Matthew Gibson was received as a new member by profession of faith in May. Lydia Rameshwar was received as a member by transfer in November.

The 170th Anniversary Service for DSCUC on October 16 was led by Rev. Noble with guest speaker, Steve Cordes, Executive Director of Youth Opportunities Unlimited in London. It was followed by a light lunch and fellowship in the Sunday School Auditorium. A joint Good Friday service with RMUC was organized by Rev. Noble at DSCUC. A highlight was an anthem by

joint choirs from the two congregations, accompanied by Nikki Ludziejewski (from RMUC) and directed by Norm Abbott (from DSCUC).

A Christmas Eve family service led by Rev. Noble was held at 4:30 pm at DSCUC followed by light reception. We thank Rev. Noble for her initiative and creativity in offering the “Travelling through Advent” program for DSCUC and RMUC, beginning with the Labyrinth Walk and continuing with daily electronic messages and short reflections/fellowship for each week of Advent hosted at RMUC.

We thank Norm Abbott for his musicianship and choir leadership. Piano and organ supply in 2016 was provided by Dr. Donald Cook. Throughout the year (see 6.1.1 Choir and 6.1.2 Choral Scholarship Reports) the musical message and special performances were strengthened by vocal solos and duets by choir members (Edward Avey, Lois Bezeau, Mary Ann Conn, Morvan MacGee, Edmund Ward, James Traquair, and Victor Fulcher), by choral scholars (Daniela Castellon and Jillian Law) and by guest singers (George Andrin, Nancy Quinn, and Marie Bottrell).

#### Christian Growth and Development Activities

On January 10, James Elliott was presented a bible for baptism. Seven new books were catalogued for the Taylor Library. Mary Ann is in the process of reorganizing the Taylor Library inventory of materials.

#### Sunday School Activities

Our Sunday School continues to use “Deep Blue – One Room” curriculum with great interest. We continue to be greatly blessed with volunteers: Linda Varty (assistant), Marlene Kellogg, Janice Lewis, Adrienne Bennett, and Beckie Clark. Mary Ann continues to share with Rev. Noble in leadership of the “children’s time” of the Sunday service.

We are a vibrant group that participated in the following events: Lenten project collection of new hats for the “Lemon-aid” stand, creating family bags to hand out for February Family Day, sending out Easter Card wishes, making Christian Family Day gifts, making Father’s Day trail mix packets to hand out, participating in Sunday School commencement, donating school supplies to ELUCO through RMUC, organizing a “Lemon-aid” stand during the Saturdays in August, celebrating Rally Sunday with balloons and ice cream sundaes, donating to “Operation Christmas Child”, participating in the “Advent Adventure”, collecting donations of PJ’s and toiletries on “White Gift Sunday” for delivery to the Women’s Community House, making an individual Nativity set to take home, presenting Advent music, “Three Gifts”, with the generous support of the choir, and making Christmas Card wishes for plant gifts to shut-ins.

#### Membership and Visitation Activities

We thank organizers, Jan Bearchill and Judy Finlay, and the many faithful volunteers scheduled as ushers, greeters and special needs helpers for Worship services and we thank Jan and Judy for organizing the Easter and Christmas plants and the volunteers on the Lay

Visitation Team and others who helped with the distribution of these plants. These plants included cards from the Sunday School and a note from Rev. Noble.

Submitted by James Traquair, Mary Ann Conn

### **6.1.1. Choir**

The Choir is a part of the pulpit leadership team. Our director, Norman Abbott, chooses music to support the lectionary and liturgy. Several new, contemporary anthems were purchased this year, some of which were donated by Rev. Keith and Lydia Rameshwar in memory of Jean Ward, long-time lyric soprano and soloist in the choir. We are thankful for the warm support from the congregation for music in the worship service.

We had eight members (two sopranos, two altos, one tenor and three basses) plus one choral scholar (soprano) in the spring of 2016 and two choral scholars (sopranos) in the fall of 2016. The music ranged from secular songs with sacred texts to oratorio selections. Edward Avey, Lois Bezeau, Mary Ann Conn, Morvan MacGee, James Traquair, Edmund Ward, and choral scholars Daniela Castellon and Jillian Law enriched worship with their solos. Duets were presented by Lois and Morvan, Mary Ann and Morvan, and Jillian and Victor Fulcher. Special guest soloist included George Andrin in February, Marie Bottrell in April, and Nancy Quinn in June.

In January, in recognition of Robbie Burns Day, the choir presented a “Scottish Sing Fling” concert following a potluck lunch. Many Scottish tunes were sung by soloists and an audience sing-along. In March, some choir members participated in the entertainment at the annual Irish “Potato Bash”. On May 29, following an appreciation reception (with cake) for our scholar Jillian Law, the choir presented “Songs of Roses” with solos, duets and sing-alongs.

We are a fun-loving group and would welcome warmly any new members.

Submitted by Lois Bezeau, Diane Cuppels and Jim Traquair

### **6.1.2. Choral Scholarship**

The Lottie Brown Choral Scholarship originated in 1996 as a community outreach initiative in recognition of the ministry of music at DSCUC and in support of the choir by Mrs. Lottie Brown. In 2001, an additional endowment came from Dr. Alan Coote and his wife Jean to create a second choral scholarship. Both endowments are administered by the London Community Foundation. Interest from these two endowments and contributions to the local Choral Scholarship Fund from private individuals and from the choir have been used to

grant scholarships to promising voice students in the London community. Auditions for the scholarships are usually held in September but can occur throughout the church year. The selection committee is made up of the Music Director (Norman Abbott), the Choral Scholarship Coordinator (Diane Cuppels), the Spirituality Chair (James Traquair) and selected members of the choir and congregation. The scholars sing in the church choir from October 1 to May 1. On occasion, they will sing solos or perform as part of a small vocal group. In 2016, our two choral scholars were Jillian Law (soprano), a graduate student in Voice at Western University, and Daniela Castellon (soprano), a second-year undergraduate student in Music at Western University. Over the years, our scholars have contributed their musical talents to various events at the church including benefit concerts and various UCW gatherings. In May 2016, the Choral Scholarship Fund received \$2,560 from the London Community Foundation.

Submitted by Diane Cuppels

## **6.2. Outreach and Social Justice**

DSCUC's Outreach and Social Justice Committee is responsible for educating the congregation about pressing social and environmental issues, whether they be local, national or international. It also supports and promotes United Church of Canada programs and activities that address these concerns, such as emergency appeals for disaster (earthquake, tsunami, etc.) relief, refugee assistance and aid to regions facing critical food shortages.

In 2016, this committee was composed of Diane Cuppels (Chair), Fred Baarbe, Fred Faas, and Betty-Ann Shelestynsky. In April, Mary Harding, former Chair of the Rental Subcommittee, resigned from that committee. We are very grateful to Mary for her invaluable service to DSCUC in this challenging position. Fred Baarbe resigned from our committee in September. His many years of helping with outreach projects are very much appreciated. Our committee will miss the contributions of these two very dedicated church volunteers. In 2017, Brenda Fuhrman will become a member of our committee.

In 2016, we promoted communication with the congregation by publication of the newsletter *The Centre Spoke* and the church website. On one Sunday of each month, the Outreach Committee delivered a Minute for Mission (obtained from the *Minutes for Mission Booklet* published on the United Church of Canada website) during the worship service. These presentations illustrate how donations to the Mission and Service Fund "support partners and ministries that uphold and further the work of our church in Canada and globally." On February 7, we organized a Sunday morning breakfast talk by Dave Whiting (Middlesex Presbytery), who spoke on the Mozambique Sand Dams project of the Canadian Foodgrains Bank. In place of an honorarium, the Outreach Committee sent a \$100 cheque to Middlesex Presbytery in support of the Sand Dams project. On World Environment Day, June 5, we organized a potluck lunch with a special talk by Steve Clark on one the world's most important resources: water.

We presented Steve with an honorarium of \$75 for this excellent and very informative presentation.

Suggestions from the congregation regarding future directions for the Committee or possible outreach projects are most welcome.

Submitted by Diane Cuppels

### **6.2.1. Out of the Cold**

Out of the Cold is staffed by four teams of volunteers who provide a hot meal to community members who are in need. Those who do come to our meal are welcomed as guests. Guests are treated with care, respect, and without judgment. In 2016, approximately 80 volunteers were involved. We served 3,477 meals with an average of 102 meals each week. We did not serve meals during the summer. Out of the Cold made a contribution to DSCUC for maintenance and utilities. We lost most of our frozen supplies when thieves broke into DSCUC last July. They stole turkeys, hams, and frozen vegetables and damaged a freezer.

Fred Faas is the leader for teams one and two. Mary Harding and Betty Ball head team three and Chris Mockler leads team four. Quintin Warner House men set up the tables and chairs each week. Rebecca and Steve Clark continue to purchase and deliver our canned goods and supplies. Siloam United Church donated hams and turkeys. Each week Bobby Peters brings cake from his employer, The Original Cakerie. Bobby first helped us when he came with his grandfather, Del Wilbee.

We do appreciate those members and friends of DSCUC as well as groups and organizations for their financial and volunteer support. Thank you. We could not do this alone.

Keeping this important outreach project going is at the heart of DSCUC and we do it well.

Submitted by Fred Faas

### **6.2.2. Website**

DSCUC maintains an easily accessible, electronic source of information regarding our church and ministries for the general public and for our own church members and adherents. The address is [www.dundasunited.com](http://www.dundasunited.com). Diane Cuppels is webmaster. At present, we have six pages, in addition to the index or home page: Mission and History, List of Ministries (Outreach, Choir and Choral Scholarships, etc.), Calendar,

Fundraising/Donations, Unified Board and Environmental Stewardship. The home page has a current message from Rev. Noble and provides an illustrated list of upcoming, special church events. The Calendar page is a direct access to the church calendar maintained by church secretary Laura Wilkes; it will provide you with the most current information regarding room bookings and events at the church. The church's Annual Reports and Policy Manual are on the Unified Board page. The host server is Windmill Web Works managed by John Major. We have been using this service since 2007. Our domain name (dundasunited.com) is registered through Domain People Inc. By registering our domain name, we insure that no other group or individual can use it. If you find out of date or incorrect information on any of the site's pages, please let the webmaster know.

Submitted by Diane Cuppels

### **6.2.3. Newsletter**

The church's newsletter, called *The Centre Spoke*, was produced three times in 2016: March, June and October. It provides members and adherents with a means of transmitting and receiving news about church events and people in our church community. The newsletter, which is usually 15 to 20 pages long, opens with a message from the minister followed by the Spirituality Committee Chair's list of upcoming services. *News and Gossip* compiled and written by Dianne Allen, Diane Cuppels, and Jan Bearchill, is a very popular section of the Spoke. *UCW Happenings* also is a popular feature. Church Committees, the Sunday School Coordinator, the Paper Rollers, Good Samaritan Cupboard, and the Out of the Cold coordinators will often submit an item to the newsletter, as will groups that meet in the church, such as Quintin Warner House. In 2016, Jim Traquair started a new section called the *Reader's Corner*, in which a book of interest to the congregation is reviewed. The back pages of the newsletter are reserved for the *Coming Events* section. Occasionally, a cartoon or joke may be slipped into an issue by the editorial staff. Many people are involved in the writing, editing, printing and delivery of *The Centre Spoke*. Many thanks to all those who contributed articles and photos in 2016. The persons responsible for the newsletter's publication are: Diane Cuppels (editor), Dianne Allen (reporter/writer), Laura Wilkes (printing) and Jan Bearchill (reporter/writer and delivery coordinator). If you have an item that would be of interest to our church community, please let Dianne, Jan, Laura or me know (electronic copy preferred). Photographs of church events and people are always enjoyed by our readers.

Submitted by Diane Cuppels

#### **6.2.4. LIFT Housing**

A recent study found that it's cheaper to provide someone with a decent place to call home than leave them on the streets. We are proud of the part LIFT Housing does in helping 75 individuals gain access to safe affordable housing. LIFT Housing's first project in 1992 was LIFT House on Queens Avenue with 13 apartments. Elaine Lucas Place with 32 apartments was next in 1994 on Little Simcoe Street. Victory House on King Street with 30 apartments opened in 2009. The LIFT community now consists of nine core area churches. Bishop Cronyn Memorial Anglican Church has closed and the former First Christian Reformed Church opted out of LIFT.

Our purpose is to oversee the care, upkeep, maintenance, and the financial records of these buildings and reflect on the needs of the tenants.

Our meetings are usually about one hour long and we meet five times a year. Currently we have active members from Trinity Lutheran Church, First-St. Andrew's United Church, Colborne Street United Church, DSCUC, and one member at large. We are seeking new members from First Baptist Church, Metropolitan United Church, St. Paul's Cathedral, St. Peter's Cathedral Basilica or New St. James Presbyterian Church. If you are interested or would like more information, please leave a message for me at DSCUC.

In the past year, some of the larger concerns were the installation of CO2 detectors, elevator repairs, replacement of five stolen fire extinguishers, restoration work due to a flood from one unit (tenant was arrested), insurance covered the cost, replacement of light fixtures in common areas, and a variety of repairs and equipment replacements. Removal costs when an apartment is abandoned can cost up to \$800. Recently a tenant damaged his unit and the repairs and restoration included kitchen counter, bathroom vanity, flooring, and painting at a cost of \$5,400. Thank goodness this is not common. Some tenants have been with us for over 20 years.

Our tenants have let us know that our superintendents at each building are doing a terrific job looking after their needs and keeping the buildings clean and looking after the grounds and landscaping. In addition, they help tenants who may need a bit of help.

Harry Kuhn, our tenant representative at LIFT House, continues his quiet manner of caring for his fellow tenants. He has social gatherings and movie nights. At month end, Harry arranges a meal for the tenants. Sharing a meal goes a long way in helping to make LIFT House their home.

Our property managers, Darrin Tilley and Nancy Holmes of Tilley Holmes Inc., do well in looking after the special needs of our tenants. This past year has been a trying time. Thank you Darrin and Nancy for your understanding in those challenging moments and thank you for making sure our housing is well maintained with few vacancies.



Bob Hahn of Ford Keast Chartered Professional Accountants has audited our books and has indicated that the financial health of LIFT Housing is excellent.

Submitted by Fred Faas

### **6.2.5. Rental Coordinators**

The purpose of the Rental Coordinators Sub-Committee is to receive all proposed bookings for space at DSCUC. If approved, they make arrangements, either directly or through the Church Secretary, for booking the facilities and arranging staff or volunteers for security, setup, and cleanup. The members include Kenneth Conn (Chair, Property Representative), Lois Bezeau, and Laura Wilkes (DSCUC Secretary). A number of volunteers and staff participated in specific roles at some rental events.

All groups using the church facilities are required to sign the "Conditions and Guidelines of DSCUC" form. Contracts/Applications are developed and signed by all groups using the church facilities.

The Unified Board has oversight on the rental contract with the Middlesex Presbytery Resource Centre, and the agreements with Quintin Warner House and Metropolitan Community Church London.

In 2016, this sub-committee oversaw the use of our facilities for a number of organizations including:

- a) London Community Orchestra - Weekly rehearsals (January to May, September to December), dress rehearsals, auditions, and concerts (February, May, October, and December).
- b) London Youth Symphony - Weekly rehearsals (January to May, September to December), dress rehearsals, auditions, and concerts (February, May, and November).
- c) Sig Martin - Weekly violin lessons (January to June) with end of term recital, weekly rehearsals (January to June, September to December) for Sig Strings and a musical weekend workshop, "String Camp" (July).
- d) Roland Fix - Weekly voice lessons (January to June, August to December) with end of term recitals.
- e) Fanshawe London Chorus - Rehearsals, dress rehearsals and concerts (March and November).
- f) University of Windsor's Chamber Choir - Concert (April).
- g) Valleyview Male Chorus - Dress rehearsal and concert (June).
- h) First-St. Andrew's United Church - Staff retreat (September).
- i) London Opera Guild - Workshop/meeting space (September).
- j) Marc Toth - Concert (October).

- k) London Singers & London Beal Singers - Rehearsals, dress rehearsal and concert (November).
- l) Ensemble Vivant - Concert (December).
- m) Alcoholics Anonymous – Two weekly meetings.
- n) Westover Treatment Centre – Two to three weekly meetings/programs.
- o) Quintin Warner House – Multiple weekly meetings/ptograms.
- p) Recovery Canada – Weekly meetings.
- q) Girl Guides of Canada (Pathfinders and Rangers) - Weekly meetings (January to June, September to December).

Submitted by Laura Wilkes

### **6.3. Stewardship**

The Stewardship Committee handles the financial matters of the church and oversees the operation of the church office. The membership in 2016 consisted of Howard Rundle (Chair), Janice Lewis (Treasurer), Lois Bezeau, Mary Harding and Eleanor Faas.

From an operating perspective we sustained a small deficit of \$3,684 which, while not ideal, it is not a major amount to be concerned about. For the first time we have grouped all of our major fundraising projects to be shown as income under “Fundraising Projects”. This includes money raised by the Fall Fair, Shop & Support, Paper Rollers, Yard Sale, and others. In previous years most of this money was reported under “Local Designated”. We believe this gives a clearer picture of the many volunteer activities which support our church. We are also very grateful to a contribution from the UCW of \$2,000. This increased income was crucial because for the first time, in a few years, we had the full year cost of our share (50%) of a full time minister.

Income at \$181,668 was over \$14,000 more than last year which is excellent. This arose primarily as a result of our three envelope “Reduce the Deficit” campaign at year end which we normally have done but suspended it for the last two years. The second reason was increased rental income of about \$7,000. The total financial picture for 2016 is to be derived by examining the balance sheet. Assets have increased by \$2,000 but equities are shown as book value (purchase price). The footnote indicates December 31 market value which shows a nice unrealized capital gain of \$76,000.

Membership equity has increased over last year by \$2,000 to a total of \$356,444.

The value of our buildings and equipment is included only as a footnote to the Balance sheet which makes it easier to read. If we take all of our various cash, stocks, certificates and other investments and subtract funds and endowments that are restricted, we are left with the unrestricted money we have and this year it increased to \$270,357 from \$233,310 last year.

Mission and Service (M&S) givings didn't make our goal of \$10,000 at \$8,171 and we therefore reduced our 2017 target to \$9,000 to be more realistic.

Submitted by Howard Rundle

### **6.3.1. 2016 Financial Reports**

#### REPORT ON FUND ACCOUNTS

The following fund accounts are maintained for the purpose indicated and transactions to and from these accounts are not reflected in the financial statements unless otherwise indicated.

##### Fulkerson Fund

A trust fund of \$10,000 was donated, the interest from which is used by the Unified Board to meet 'people needs'. The funds expended this year provided for staff professional development.

Interest fund at Dec. 31, 2015	\$	3,586
Income 2016	\$	419
Expense 2016	-\$	<u>285</u>
Interest fund at Dec. 31, 2016	\$	3,720

##### Memorial Fund

This fund accumulates contributions and legacies donated in memoriam and is used at the discretion of the Unified Board. Normally projects are of a lasting or permanent nature.

Fund at Dec. 31, 2015	\$	3,103
Income 2016	\$	2,269
Expense 2016	-\$	<u>206</u>
Fund at Dec. 31, 2016	\$	5,166

##### Gibson/Warder Foundation for Christian Education

This is a trust fund, established by John and Jean (Gibson) Warder, the interest from which is used to support our Christian Growth and Development program. The fund amounts to \$23,200. Interest income of \$573 was generated in 2016. This amount appears in the Statement of Revenue, under Sunday School.

##### Youth Programs Fund

This fund was established through directed donations. It supports any form of youth programming sponsored by our Spirituality Committee.

Fund at Dec. 31, 2015	\$ 1,287
Income 2016	\$ 212
Expenses 2016	<u>-\$ 74</u>
Fund at Dec. 31, 2016	\$ 1,425

#### Out-of-the-Cold

This fund has been established to provide financial support for our Out of the Cold meals program from October to May inclusive. It has always been sufficient to fully cover all costs of this program. The fund was well supported this year by numerous donations.

Fund at Dec. 31, 2015	\$ 23,681
Income 2016	\$ 13,802
Expense 2016	<u>-\$ 14,894</u>
Fund at Dec. 31, 2016	\$ 22,589

#### Choral Scholarship Fund

This fund is supported by interest received from the London Community Foundation through endowment funds of the Lottie Brown Choral Fund and the Jean and Allan Coote Choral Fund. This has allowed the support of one scholar for the first half of the year and two for the second.

Fund at Dec. 31, 2015	\$ 4,834
Income 2016	\$ 2,560
Expense 2016	<u>-\$ 1,600</u>
Fund at Dec. 31, 2016	\$ 5,794

#### Robert Gibson Music Fund

This fund was created in 2006 with a significant donation to support ongoing maintenance, restoration and upgrading of our beautiful Casavant Organ and our grand piano and is exclusive of regular tunings. In addition, the fund may embrace assistance in defraying costs of special instrumental/vocal resources for choir-led worship services or choir-initiated concerts. The fund has been named after Robert Gibson, a blind organist who has been given permission over the years to occasionally play our organ under Norman's supervision. He heard of the need to replace the bellows on this instrument and made a \$15 donation to that cause. Hence the Unified Board has chosen to remember his gift in this way. There were no expenses this year.

Fund at Dec. 31, 2015	\$ 25,592
Income 2016	\$ 10,185
Expenses 2016	<u>-\$ 0</u>
Fund at Dec. 31, 2016	\$ 35,777

### Good Sam

This fund results from the transfer of monies previously held in a separate account for use by the Good Samaritan Cupboard. Use of this fund was changed significantly this year at the request of the UCW. Funds that they were holding for Good Sam were transferred to the church account and all expenditures and income for Good Sam are now processed through this fund. Income of about \$115 comes from interest from \$5,344 of bonds invested and held in church accounts and the balance is donations.

Fund at Dec. 31, 2015	\$ 2,840
Income 2016	\$ 1,742
Expenses 2016	<u>-\$ 3,110</u>
Fund at Dec. 31, 2016	\$ 1,472

### Botham Building Fund

This fund was created to support the never ending need to keep our facilities in good repair and undertake Unified Board approved renovations. It was initiated by a generous legacy from the estate of Wes and Vera Botham. The additional income this year came from donations.

Fund at Dec. 31, 2015	\$ 67,901
Income 2016	\$ 300
Expenses 2016	<u>-\$ 0</u>
Fund at Dec. 31, 2016	\$ 68,201

### Audio System Fund

This fund is to raise money to cover the costs of upgrading and maintaining our audio system. The fund was expended this year with the major upgrade to our sound system and a conversion from tape to CD technology.

Fund at Dec. 31, 2015	\$ 15,542
Income 2016	\$ 10
Expenses 2016	<u>-\$ 15,527</u>
Fund at Dec. 31, 2016	\$ 25

### Shop and Support

This fund constitutes the money received and paid out for shopping cards and our church makes a profit from their purchase. The fund transferred its profit to "fundraising projects" in our income statement and this amounted to \$2,239 this past year.

Fund at Dec. 31, 2015	\$ 181
Income 2016	\$ 56,902
Expenses 2016	<u>-\$ 57,083</u>
Fund at Dec. 31, 2016	\$ 0

### Paper Rollers

This fund results from the sale of rolled newspaper and supports a mission in Hong Kong as well as making annual contribution to church expenses. The fund contributed \$700 to our church operations.

Fund at Dec. 31, 2015	\$	944
Income 2016	\$	1,778
Expenses 2016	<u>-\$</u>	<u>2,100</u>
Fund at Dec. 31, 2016	\$	622

### STATEMENT OF REVENUE AND EXPENDITURES DECEMBER 31, 2016

The statement of 2016 operating revenues and expenditures as at December 31, 2016 with comparison to 2015 and 2014 is attached as Appendix A on page 45.

### BALANCE SHEET

The Balance Sheet appears in Appendix A on page 47. For the first time the UCW GIC of \$5,000, which we invest for the UCW, is shown as both an investment asset and as a liability. 2015 is restated to add the same amounts. A small Scotiabank cash account is also shown as a current asset for the first time and 2015 restated to add this account. It was overlooked previously.

### CUMULATIVE SURPLUS/DEFICIT

Although operating funds are important to the financial health of the church, the complete financial picture becomes apparent only when examining the Balance Statement. It may be instructive, in addition, to review our operating status over the last two decades or so. (See table below). Although we have a deficit this year it is small.

<u>YEAR</u>	<u>SURP/DEF</u>	<u>YEAR</u>	<u>SURP/DEF</u>	<u>YEAR</u>	<u>SURP/DEF</u>
1990	\$ 11,282	2000	\$ 8,804	2010	\$ (7,957)
1991	\$ (31,878)	2001	\$ (5,491)	2011	\$ (31,045)
1992	\$ (16,694)	2002	\$ (7,244)	2012	\$ (11,367)
1993	\$ (22,335)	2003	\$ (14,894)	2013	\$ 208
1994	\$ (12,904)	2004	\$ 4,443	2014	\$ 19,226
1995	\$ 8,578	2005	\$ 9,782	2015	0
1996	\$ (1,230)	2006	\$ 13,104	2016	\$ (3,684)
1997	\$ 997	2007	\$ 1,729		
1998	\$ 5,770	2008	0		
1999	\$ 8,536	2009	\$ (17,905)		

## INVESTMENTS

This report appears in Appendix A on page 48 and shows all investment holdings as at December 31, 2016 including any transactions which occurred during that year. Most of our investments including all of our equity investments are held in an account at RBC and a second account at Scotiabank holds a small number of GICs and a bond fund. We are gradually moving all of these holdings into the one account at RBC.

Dividend income last year was \$10,070 representing a yield of 3.13%. GIC and bond interest was \$3,938 at RBC and \$1,657 at Scotiabank representing yields of 2.6%. The Russel Canadian Fixed Income Pool is used as a savings account and money can be deposited and removed readily.

With regard to our equity holdings, the major transactions involved the sale of Imperial Oil to rebalance our portfolio since our holding of this stock were well beyond our guideline for one company. This did incur a capital loss of \$2,586 because of the depressed state of Canadian oil stocks, but the market value of all stocks on December 31 at \$321,874 shows a healthy unrealized capital gain of \$76,803.

Submitted by Howard Rundle

### **6.3.2. 2017 Budget**

The proposed 2017 budget is presented in Appendix A on page 49. This budget was approved by the Unified Board at its December 2016 meeting. The table shows comparisons with 2016 both budget and actual expenditures.

1. This budget is a 1.5% increase over last year's budget and is almost exactly the same as our actual expenditures in 2016. The salary increases have been offset by reduced facilities improvement and maintenance expenses. In many ways these are a bit beyond our control so we may not be so fortunate to keep these costs down. In addition, we incurred a small deficit last year and so hope that we can eliminate it in 2017.
2. The M&S target has been set at \$9,000 which is a more realistic goal since we raised only just over \$8,000 last year.

Submitted by Howard Rundle

### **6.3.3. 2015 Independent Reviewer's Report**

July 15, 2016

Dear Mr. Rundle,

I have completed my review of your Balance Sheet and Income Statement for the year 2015. This included confirmation of balances to statements and the following: random selection of envelope income, and UCW donations, random selection of cheques issued, investment papers (RBC and GIC), and reviewed the annual report.

Based upon my review I am not aware of any material modifications that should be made to the financial statements. The Financial Statements fairly state the financial health of the Church for this year.

Thank you to those that assisted me in my review: Chair of Stewardship Committee, Treasurer of the Church and the Church Secretary.

Warm regards,  
Robert Neable  
(Signed original is on file in the Church Office).

### **6.4. Property**

The Property Committee is responsible for the care and maintenance of the DSCUC building and the contents within. In 2016, the committee consisted of Kenneth Conn (Chair), Fred Baarbe, and Dianne Allen. Fred Baarbe resigned from this committee in September. His many years of helping with Property projects are very much appreciated.

During the first eight months, there were three break-ins at DSCUC. Damage was done to a number of windows and doors and some items stolen. In response to this Property put in place a number of measures to help reduce the risk further break-ins.

Many of the windows along the ramp entrance and at the south end of Shambleau Hall were painted by Mike, a fellow who volunteered his time to do this. This involved a lot of work scraping off loose paint, filling cracks, and painting with primer paint followed by the grey-coloured paint. Mike also helped Ken paint most of the windows on the ground floor at the rear of the Church. Thank you Mike.

Ken gave the main office a much needed facelift. The old counters were removed, the ceiling and walls painted, new lights installed, new blinds hung on the windows, and a new floor laid. A new book shelf was also added.



I want to thank Jim Traquair and Diane Cuppels for all their work maintaining the flower beds around the Church. It really enhances the appearance of DSCUC.

I want to thank our sound system operators (Sean Lewis, Howard Rundle, Steve Clark, and Fred Faas) for their important role in Sunday Worship Service and other events. They set up the microphones for the Minister and other speakers so everyone can hear the Service. Each is on duty for three weeks in a row. There is also a portable sound system that is principally used for events in the Sunday School Auditorium. There is also a sound system in the Chapel.

I want to thank our custodians, Lisa Smith and Norm Allan, for their efforts in keeping the church clean; Fred Baarbe for taking care of various problems arising on a weekly basis; Dave Wilkes for helping repair some holes in the roof, fixing door closing issues, and replacing exit light bulbs; Quintin Warner House men for cutting grass and snow removal from sidewalks; and to all the other volunteers who helped out with various property projects.

Thank you,  
Submitted by Kenneth Conn

#### **6.4.1. Heritage and Architect Liaison**

In 1986, the entire interior of the original DSCUC building was designated a heritage property, and is registered with the Province of Ontario and the City of London. In 1990, an extension of this designation was granted to the total exterior of the original building.

This sub-committee of Property is consulted when any of the above designated areas are being considered for repair or restoration, to make sure that the parameters of the heritage designations are obeyed.

There was one consult with the City of London with regards to the historical designation of DSCUC while investigating the repair of windows and doors due to age and vandalism. The windows in Shambleau Hall and the Chapel needing to be replaced/repared were not included in the designation because they were not part of the original Church building. While the exterior doors of the Sanctuary are included in the designation, the fire escape doors are not. This made the plan to repair/replace them much easier for everyone involved.

Submitted by Mary Harding

## **6.4.2. Archives**

The Archives Sub-Committee is responsible for collecting, organizing, and maintaining the historical documents of the DSCUC congregation. Some of the documents in the collection even precede the DSCUC congregation. The collection is maintained by Nancy Colbert. Please talk to Nancy if you have any historical documents that you wish to add to the archives or if you have any questions about the history of the congregation at DSCUC.

Thank you Nancy for your efforts.

Submitted by Kenneth Conn

## **6.5. Ministry and Personnel**

The Ministry and Personnel Committee (M&P) is a confidential, consultative body that supports the pastoral relationship as well as all paid staff positions at DSCUC. The members include Rebecca Clark (Chair), Jeannette Morelli and Fern Heslop. I would like to acknowledge the commitment and support of Jeannette Morelli and Fern Heslop.

In fulfilling its responsibilities the M&P Committee has met a number of times throughout the year. A staff appreciation luncheon was provided on November 10, the day most staff performance reviews were conducted. M&P established a policy to show staff appreciation on special days throughout the year.

The M&P Committees at DSCUC and RMUC formed a shared M&P Committee which met a few times throughout the year and conducted Rev. Noble's performance review on October 26.

M&P supported and attended a Boundaries Workshop for lay congregational leaders on October 15, led by London Conference Personnel Minister Dea. Michelle Owens at DSCUC. This workshop explored issues of power, relationships, harassment and healthy boundaries from a lay leader's perspective.

M&P supported Mary Ann Conn and Linda Varty's attendance at the E2 Children's Ministry Conference on October 1, presented by BCM International (Canada) Inc. They attended workshops which offered ideas to enhance lesson planning and empower children.

The M&P Committee welcomes input and feedback from paid staff as well as members of the congregation regarding staff and health and safety issues. All issues are treated respectfully and confidentially.

The M&P Committee has placed a secure mailbox in the Custodial Office and is asking anyone who needs an issue addressed to fill out a form near the mailbox, clearly marked M&P Issue

Form, and place it in a sealed envelope in the secure M&P Mailbox. All issues will be confidentially addressed by the committee in a timely manner.

Submitted by Rebecca Clark

## **6.6. Trustees**

The role of your DSCUC Trustees is defined in the United Church manual as: *an individual who, along with the other members of the Board of Trustees for a congregation, holds all of the property of that congregation for the use and benefit of the congregation as part of the United Church.* By virtue of this responsibility the Trustees oversee the provision of insurance to cover any loss and/or liability relating to the building and its operations.

In addition Trustees are responsible for the protection of all assets and property that are held through the Model Trust Deed for the use and benefit of the congregation. In addition to our responsibilities for physical or “real” property we also oversee the security of other assets such as money, investments, furniture and any equipment within the building. Trustees remain accountable to, and are directed by, your Unified Board and meet as a committee on an “as needed basis”. As is the case with other committees, we hold a seat on the Unified Board and in addition, our Chair holds a position on the Executive Committee providing oversight and review of specific issues as needed. Our committee also remains available to meet on any particular issues that may arise as part of our mandate to the church and congregation, which can then be brought to the Unified Board for review. We also welcome any input, discussion or concerns from congregational members regarding our duties at any time throughout the year.

Your Trustee Committee at DSCUC includes our Chair, Steve Clark as well as other committee members including Lynda Rundle, Janice Lewis and our minister Rev. Noble. We are also planning to add another member to the team in 2017 and welcome anyone who may be interested in becoming a DSCUC Trustee.

Activities in 2017 will include the annual review of church property, assets and insurance coverage and costs to make sure they meet our needs throughout the year considering the diverse number of uses and activities in our facilities including rentals, outreach programs, social events and tenants. Notably in 2016 we had several unfortunate break-ins however, many of the incurred costs were covered by insurance including the associated loss of property and damage to the building. As a cost saving measure we also continue to be part of a larger insurance buying group called UCC Protect which enables churches to access improved rates and comprehensive coverage unique to church congregations and operations.

Following Unified Board approval in late 2015, a new sound system was installed in the sanctuary in early 2016 and has been a major asset for the church, benefiting the various orchestras and rental groups using our facilities.

In 2017, we will continue to work closely with the Property and other committees to ensure our building and its assets continue to remain secure and protected for future generations.

Submitted by Steve Clark

## **7. Reports from DSCUC Unified Board Ad Hoc Committees**

### **7.1. Policy Committee**

This committee was created two years ago to identify existing DSCUC policies and propose new ones to the Unified Board, in a standard format, to create a DSCUC Policy Manual. The membership consisted of Kenneth Conn, Rebecca Clark, and Howard Rundle. These policies are maintained electronically and in print format in a Policy Manual maintained in the church office. They are also accessible on the DSCUC website.

The committee completed a small amount of work on policies early in 2016 and was therefore subsequently disbanded.

Submitted by Howard Rundle

## **8. Fundraising Activities**

### **8.1. Shop and Support**

In December 2009 we launched our Shop and Support program to raise money for mission and ministries of DSCUC. Kenneth Conn is the coordinator of this program. The program provides the congregation the opportunity to purchase shopping cards through DSCUC for which DSCUC keeps a percentage. There are about 55 retailers to choose from and cover most of the things you need to buy. The great thing about this program is that the congregation can donate to DSCUC by buying the items they normally do.

Thank you to everyone who ordered cards and who keep ordering cards in 2017. For additional information about this program please contact Kenneth Conn (519-453-5432).

Year	Value of shopping cards ordered	Net profit	Amount used for Mission Ministries
2009 (Dec. only)	\$ 8,294	\$ 211	none
2010	\$106,980	\$ 4,553	\$ 4,000
2011	\$ 77,805	\$ 2,477	\$ 2,500
2012	\$ 96,045	\$ 3,603	\$ 2,000
2013	\$ 76,950	\$ 2,997	\$ 4,000
2014	\$ 56,417	\$ 2,064	none
2015	\$ 54,484	\$ 2,022	\$ 5,246
2016	\$ 56,902	\$ 2,057	\$ 2,238
<b>Total</b>	<b>\$533,877</b>	<b>\$19,984</b>	<b>\$19,984</b>

Submitted by Kenneth Conn

## 8.2. Fall Food and Art Fair

The purpose of this event was to raise money to support the mission and ministries of DSCUC. It is a replacement for our Talents & Treasures Auction, which was started back in 2001. It was held in the Chapel on October 1; items went on sale starting at 1:15 pm, with the doors closing at 4:30 pm. On sale were homemade food items (muffins, breads, cakes, pickles, jams, chili sauce, etc.) and many handicrafts (watercolour paintings, oil paintings, acrylic paintings, drawings, knitwear, quilts, silk floral arrangements, photographs, Christmas ornaments, greeting cards, etc.). A delicious fall harvest lunch prepared by Mary Harding and her team of volunteers was served in the Sunday School Auditorium at 12:30 pm. Forty lunch tickets at \$15 each were sold. We raised \$2,158.66; expenses totaled \$130.65, resulting in net revenue of \$2,028.01. This event would not have been possible without the expertise, dedication and hard work of all our volunteers, plus the considerable culinary and artistic talents of our contributors.

Submitted by Diane Cuppels and Jim Traquair

## 8.3. Yard Sale

The Yard Sale is an annual fundraising event to raise money for the mission and ministries of DSCUC. This year it was held in the gym on April 30. Items are also sold in the Boutique cabinets throughout the year. Total sales for the year were \$2,406.80.

On behalf of our happy Yard Sale customers, a big THANK YOU to:

- all who donated items,
- Dianne Allen for sorting items throughout the year,
- all who helped set up, price, sell, and then packed up,
- our café workers,

- Quintin Warner House men for table set up and carrying boxes.

Submitted by Kenneth Conn

#### **8.4. Benefit Concert**

The purpose of this concert, *Dynamic Duos*, a country music tribute show written and performed by Canadian Country Music Hall of Famer Marie Bottrell, was to raise money for the mission and ministries of DSCUC and RMUC. This joint fundraiser was suggested by Mary Jane Jolliffe, a member RMUC's Concert Committee. Their committee felt that our church would better accommodate a large concert than their church would. As chair of the former Out of the Cold Benefit Concert Committee, I presented the proposal to the Unified Board; they readily approved this joint venture. The concert was held on Saturday, May 7 at 8 pm. Performing with Ms. Bottrell was Rick Loucks and the country group Southbound. Tickets were \$25 per person and sold by The Grand Theatre, individual church members and at the door. Advertising for the concert was extensive, including several media releases and TV/radio interviews. Many thanks to Rev. Noble for appearing with Ms. Bottrell on Rogers TV's Daytime Show. A total of 176 tickets (\$4,400) were sold. There was a reception after the concert, where we received free will offerings for the coffee and tea totaling \$36.00. Volunteers from the two churches acted as ushers, ticket sellers, security, and reception organizers. Expenses for this concert totaled \$2,947.14 (Ms. Bottrell's fee was \$2,500). Thus the profit from this event was \$1,488.86, which was equally divided between DSCUC and RMUC. Many thanks to everyone, from both churches, who volunteered their time for this joint fundraising effort.

Submitted by Diane Cuppels

#### **8.5. Paper Rolling**

The Paper Rollers try to meet on the first and third Saturday mornings of each month.

In 2016 we delivered just over 16,000 pounds of rolled paper to Orgill Canada. Orgill Canada is a distribution centre/warehouse for building supply and hardware retailers across Canada.

Paper Rollers support the mission and ministries of DSCUC and in 2016 we sent HKD 5,181.35 (about CAD900) to the Home of Loving Faithfulness Fellowship in Hong Kong. We continue to have a history with them since 1968.

Our average attendance was about 15 men and women. The highlight of our morning is our coffee break.

Submitted by Fred Faas

## 9. United Church Women (UCW) Report

The purpose of the UCW is to unite all women of the Congregation for the total mission of the church and to provide a medium through which they may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship, and service.

### UCW EXECUTIVE:

Past President	Fern Heslop
President	Betty-Ann Shelestynsky
Rep. to Unified Board	Betty-Ann Shelestynsky
Vice-President	Judy Finlay
Recording Secretary	Judith Pickering
Corresponding Secretaries	Jan Bearchill Judy Finlay
Treasurer (UCW)	Eleanor Faas
Treasurer (Good Sam)	Laura Wilkes (Office)
Good Sam Cupboard	Joan Taylor Barb Dousett
Kitchen	Lavarre Clark Helen Andrin Kathy Johnson Judith Pickering Marlene Kellogg
Boutique	Dianne Allen
Nominations	Jan Bearchill

MEMBERSHIP: Women and Gentlemen (on occasion) of the Congregation.

All business matters will come before the UCW membership during regular monthly meetings. (Please note – Executive meetings will be held only when necessary).

The UCW had another successful year. Listed below are some of the activities we participated in.

On February 3, we enjoyed refreshments at 9:30 am followed by a guest speaker, Joan Hryniw, who spoke about “Sleeping Children around the World”. This was followed by a slide presentation of some of the trips she and her husband have enjoyed.

On March 4, the World Day of Prayer service took place at Community of Christ Church on Colborne Street. Judith Pickering represented our Church, and also took part in the service. This was followed by a light lunch prepared by the ladies of Community of Christ Church.

On March 18, our Potato Bash was again quite successful, with lots of fun, good food, entertainment and a fun sing-along with Norman Abbott at the piano.

April 7 was the date of our Spring Luncheon and Boutique. Coffee awaited the ladies who came early to shop for some treasures. Our guests for this event were ladies from The Women's Institute of Grand Bend who presented a fashion show titled, "She Said Yes to That Dress". We had guests from RMUC UCW join us. We enjoyed a delicious potluck lunch.

On April 30 the UCW participated in the Yard Sale by operating "The Café". Hot dogs, muffins, coffee and cold drinks were available to the shoppers.

May 4 was a regular monthly meeting, hosted by Helen Andrin and Kathy Johnson. Refreshments were served at 9:30 am followed by a business meeting. When the meeting adjourned, we then gathered to travel to Eldon House for a very interesting and informative tour.

On May 15, the UCW Executive had a meeting, following the church service, to discuss the approval of the 2016 Budget.

June 22, our UCW was invited to Reynold's Creek UCW to participate in a delicious lunch prepared by their ladies. This was followed by a tour of the Ingersoll Cheese Factory and Museum. This was a very enjoyable day.

On August 20, a service to celebrate the life of Jennifer Winder was held at the church and the UCW hosted a reception after the service. The family was very happy with the efforts of all of us.

September 7 was another monthly meeting hosted by Betty-Ann Shelestynsky, Jan Bearchill and Lavarre Clark. Rev. Noble led us in devotions titled, "I'm a Traveler on the Earth". We then had a business meeting outlining a lot of dates to be noted on our calendars. Rev. Noble closed this portion of our meeting with a prayer. We then had a Sharing Session telling of our activities over the summer.

November 3 was our Christmas Luncheon and Boutique event. Our guest speakers were Carol Hamilton and Linda Willis. They are involved with a group called "Change Her World" and their presentation was titled, "Are We There Yet". Lunch was served about 11:30 am and Rev. Noble led us in grace.

November 21 was a good time in the kitchen as the pie makers were busy doing what they do best. We made over 200 pies. WOW!

December 7 was a monthly meeting with Fern Heslop, Judy Finlay and Judith Pickering hosting. We had guests from First-St. Andrew's United Church join us for this meeting. Refreshments were available at 9:30 am. Fern Heslop then introduced our guest speaker, Jillian Johnston, who is a Team Leader for an organization titled, "Days for Girls Canada". These people support girls in



Kenya, Africa and educate them in Health, Hygiene and Dignity. This was a very inspirational morning.

Submitted by Judith Pickering

### **9.1. Boutique**

The Boutique is a fundraising activity that provides a variety of items for sale to raise money for the mission and ministries of DSCUC's UCW. Some items are displayed all year long in the two cabinets located by the ramp door entrance. Twice a year (April and November), a Boutique sale is held in the Chapel. Dianne Allen is the coordinator of the Boutique.

It was wonderful to see so many happy faces at our Spring (April 7) and Christmas (November 3) Boutiques. Sales throughout the year from our hallway cupboards also help so many people in our neighbourhood.

We realized that in recent years many of you have been downsizing your homes, but we still receive and thank you for some wonderful donations.

Also many thanks to:

- our Quintin Warner friends for all the boxes they carry up and down the stairs for these two sales.
- to all the ladies who help set up, sell and then pack up items after the sales.
- to Laura Wilkes (church secretary) who often sells items on display in the Boutique cupboards during the year.

Our Boutique sales for 2016 totalled \$603.00.

Thanks again,

Submitted by Dianne Allen

### **9.2. Good Samaritan Cupboard**

The Good Samaritan Cupboard collects used clothing and kitchen items for community members in need.

There were 25 volunteers that regularly volunteered in the Cupboard on Monday mornings (except for statutory holidays): Fred, Jans, Jan, Wilbur, Sylvia, Barb, Suzanne, King, Margaret, Rachel, Barb, Bill, Gladys, Vel, Del, Anne, Inge, Linda, Sharon, Gail, Joan, Donna, Darren, Avril, and Angela. We lost two of our dedicated volunteers who had been at the Cupboard for

many years: Eunice Harness passed away in January and Barb Brennan passed away in September.

The following are the agencies that used our services: Ark Aid, Children’s Aid Society, London Abused Women Centre, London Cares, Addiction Services of Thames Valley, Cross Cultural Learner Centre including St. Joseph’s House, Middlesex-London Health Unit, Mission Services of London including Quintin Warner House, Salvation Army, Wilfred Jury Elementary School and WOTCH/Canadian Mental Health Association including My Sister’s Place, and Regional Mental Health. Several Syrian families visited the Cupboard accompanied by their social workers and interpreters from the Cross Cultural Learner Centre. We provided them with clothing for their families as well as household goods, bedding, and linens.

In 2016 we filled the following requests:

Quintin Warner House	37	Adult Clothing	191
Children’s Clothing	136	Baby Layettes	22
Bedding	128	Kitchen Wares	136
Towels	80	Maternity	9
Curtains	32	Strollers	3
Play Pens	1	TOTAL REQUESTS	775

The quilters made and tied 29 quilts.

Clothing is sent out weekly to Ark Aid and the Unity Project. Del Hillis and Wilbur Bearchill take care of the deliveries. There were 300 bags and 355 boxes sent to Goodwill, Mission Services, Ark Aid and the Unity Project. We also send clothing yearly to the Parkwood Institute Mental Health Care.

Our budget was \$2,250. We spent \$1,788 on children’s and adult clothing, household items and supplies. We gratefully received many donations of clothing and household items including \$1,322 in gift-in-kind donations which put our total expenses at \$3,110.

Submitted by Joan Taylor and Barb Dousett

### 9.3. Financial Report

BALANCE ON HAND JANUARY 1, 2016		\$	2,906.17
<u>RECEIPTS</u>			
Boutique	\$	608.25	
Unit	\$	476.05	
Potato Bash	\$	700.00	
Thank Offerings	\$	795.00	
Donation	\$	200.00	
Meat Pies	\$	984.60	
Reception	\$	992.00	<u>\$ 4,755.90</u>
			\$ 7,662.07
<u>EXPENSES</u>			
Middlesex Presbytery UCW Dues	\$	120.00	
UCW National Communications	\$	40.00	
Treasurer U.C. of Canada M&S	\$	1,000.00	
UCW Special Events	\$	45.00	
Kitchen Supplies	\$	600.00	
Camp Kee-Mo-Kee (Thank Offering)	\$	235.00	
Sundries & Supplies	\$	65.00	
Change Her World (Thank Offering)	\$	280.00	
E.L.U.C.O. (Thank Offering)	\$	280.00	
Gratuities	\$	250.00	
Program Speakers & Entertainment	\$	475.00	
Dundas Street Centre – Local Fund	\$	2,000.00	
Transfer to Memorial Account	\$	100.00	<u>\$ 5,490.00</u>
BALANCE ON HAND DECEMBER 31, 2016			\$ 2,172.07
TD Canada Trust Investment Account			
BALANCE ON HAND JANUARY 1, 2016		\$	2,394.44
<u>RECEIPTS</u>			
Interest	\$	116.32	<u>\$ 116.32</u>
			\$ 2,510.76
<u>DISBURSEMENTS</u>			
Balance on Hand December 31, 2016		\$	2,510.76
TD Canada Trust Memorial Account			
BALANCE ON HAND JANUARY 1, 2016		\$	394.00
<u>RECEIPTS</u>			
In memory of Eunice Harness, Barbara Brennan, Jean Ward, Doris Hastings, Helen Payne	\$	100.00	
Estate of Barbara Brennan	\$	1,000.00	<u>\$ 1,100.00</u>
			\$ 1,494.00
<u>DISBURSEMENTS</u>			
Balance on Hand December 31, 2016		\$	1,494.00

## GIC/Term Deposit Holdings – Canadian \$ Investments

Issue Date	Maturity Date	Number	Interest Type	Interest Rate (%)	Principal	Accrued Interest (\$)	Current Value (\$)	Maturity Value (\$)
<b>Issuer: TD Mortgage Corporation</b>								
<b>SECURITY GIC PLUS</b>								
Dec 21/12	Dec 21/17	8648461-11	Compound	1.0000	2,000.00	0.63	2,081.84	2,102.02
<b>FINANCIAL GIC PLUS</b>								
Dec 23/13	Dec 22/18	8648461-12	N/A	0.0000	4,000.00	0.00	4,000.00	4,000.00
<b>FINANCIAL GIC PLUS</b>								
Feb 24/14	Feb 24/19	8648461-13	N/A	0.0000	10,000.00	0.00	10,000.00	10,000.00
<b>Total Issued by TD Mortgage Corporation</b>							16,081.84	16,102.02
<b>TOTAL CDN \$ INVESTMENTS</b>							16,081.44	16,102.02

Submitted by Eleanor Faas

## 10. Appendix A

### STATEMENT OF REVENUE AND EXPENDITURES DECEMBER 31, 2016

<u>REVENUE:</u>	<u>Dec 31/14</u>	<u>Dec 31/15</u>	<u>Dec 31/16</u>
<b>LOCAL INCOME</b>			
Net from Unified Funds	\$ 42,090	\$ 39,562	\$ 36,048
Designated for Local Use	\$ 69,841	\$ 73,180	\$ 68,394
Reduce the Deficit/Appeal for Local Funds	\$ 140	\$ -	\$ 8,125
Observer	\$ 510	\$ 420	\$ 455
HST/Gov't rebates	\$ 6,086	\$ 4,063	\$ 5,070
Fundraising Projects	\$ 2,494	\$ 2,665	\$ 7,308
Rental	\$ 32,052	\$ 32,484	\$ 39,034
Interest - Housing	\$ 2,329	\$ 1,827	\$ 1,722
Sunday School	\$ 100	\$ 573	\$ 573
Interest/Dividend Income	\$ 8,129	\$ 10,224	\$ 12,237
U.C.W. Contribution	\$ -	\$ -	\$ 2,000
Paper Rollers' Contribution	\$ -	\$ 2,005	\$ 700
<b>TOTAL:</b>	<b><u>\$ 163,772</u></b>	<b><u>\$ 167,003</u></b>	<b><u>\$ 181,668</u></b>
 <b>TOTAL INCOME FOR LOCAL USE:</b>	 <b>\$ 163,772</b>	 <b>\$ 167,003</b>	 <b>\$ 181,668</b>
 <b>LESS TOTAL EXPENSES:</b>	 <b><u>\$ 144,546</u></b>	 <b><u>\$ 167,003</u></b>	 <b><u>\$ 185,352</u></b>
 <b><u>SURPLUS (DEFICIT)</u></b>	 <b><u>\$ 19,226</u></b>	 <b><u>\$ 0</u></b>	 <b><u>\$ (3,684)</u></b>
 <b>MISSION &amp; SERVICE</b>			
Net from Unified Funds	\$ 7,428	\$ 6,981	\$ 6,361
Designated for M. & S.	<u>\$ 2,005</u>	<u>\$ 2,591</u>	<u>\$ 1,810</u>
	<b><u>\$ 9,433</u></b>	<b><u>\$ 9,572</u></b>	<b><u>\$ 8,171</u></b>
 <b>EXPENDITURES:</b>			
<b>PROPERTY EXPENSES</b>			
Custodians	\$ 31,154	\$ 32,220	\$ 32,710
Facilities Improvement	\$ -	\$ 576	\$ 5,928
Heat	\$ 17,880	\$ 17,005	\$ 12,811
Insurance	\$ 12,587	\$ 13,257	\$ 12,660
Landscaping	\$ -	\$ 76	\$ 163
Repairs & Maintenance	\$ 11,429	\$ 16,938	\$ 12,373
Utilities	<u>\$ 8,253</u>	<u>\$ 8,683</u>	<u>\$ 9,736</u>
	<b><u>81,302</u></b>	<b><u>\$ 88,755</u></b>	<b><u>\$ 86,380</u></b>
 <b>SPIRITUALITY</b>			
Advertising	\$ 388	\$ 163	\$ 195
Minister's Social Services Fund	\$ -	\$ -	\$ 100
Music	\$ 32	\$ 125	\$ 501
Other Worship	\$ 1,691	\$ 2,201	\$ 795
Pulpit & Organ Supply	\$ 7,550	\$ 6,450	\$ 1,448
Adult Education	\$ -	\$ -	\$ 54

<b>SPIRITUALITY (continued)</b>	<b>Dec 31/14</b>	<b>Dec 31/15</b>	<b>Dec 31/16</b>
Library	\$ 136	\$ 84	\$ 268
Nursery	\$ -	\$ 66	\$ -
Sunday School	\$ 557	\$ 820	\$ 764
Hospitality	\$ 105	\$ 247	\$ 132
Seasonal Plant & Gifts	\$ 594	\$ 1,108	\$ 575
Observer	\$ 520	\$ 420	\$ 455
	<b>\$ 11,573</b>	<b>\$ 11,685</b>	<b>\$ 5,287</b>
<b>OUTREACH</b>			
Other	\$ 50	\$ 40	\$ 175
	<b>50</b>	<b>40</b>	<b>175</b>
<b>MINISTRY &amp; PERSONNEL</b>			
Staff Development	\$ -	\$ -	\$ 142
Staff Appreciation	\$ -	\$ -	\$ 559
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 701</b>
<b>STEWARDSHIP</b>			
Minister	\$ -	\$ 11,254	\$ 33,699
Education	\$ -	\$ 241	\$ 793
Minister's Telephone	\$ -	\$ 100	\$ 300
Minister's Travel	\$ -	\$ 138	\$ 372
Music Director	\$ 20,800	\$ 21,000	\$ 21,420
CE Director	\$ 4,413	\$ 4,456	\$ 4,549
Secretary	\$ 18,563	\$ 18,689	\$ 21,196
Copies/Miscellaneous	\$ 2,714	\$ 4,360	\$ 3,203
Internet	\$ 545	\$ 542	\$ 542
Postage	\$ 426	\$ 65	\$ 146
Printing & Stationery	\$ 446	\$ 26	\$ 423
Payroll Service Charges	\$ 150	\$ 153	\$ 161
Telephone	\$ 986	\$ 948	\$ 956
Archives	\$ -	\$ -	\$ -
Bank Charges/Service Fees	\$ 235	\$ 411	\$ 616
Equipment Purchase	\$ 85	\$ 1,492	\$ 1,350
Presbytery Assessment	\$ 2,055	\$ 2,475	\$ 1,980
Special Events	\$ -	\$ 172	\$ 132
Sundry	\$ 205	\$ -	\$ 972
	<b>\$ 51,621</b>	<b>\$ 66,522</b>	<b>\$ 92,809</b>
<b>TOTAL EXPENSES FOR LOCAL USE:</b>	<b>\$ 144,546</b>	<b>\$ 167,003</b>	<b>\$ 185,352</b>

## BALANCE SHEET

<b>ASSETS:</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>Current Assets:</b>			
RBC Cash	\$ 445	\$ 684	\$ 1,353
Scotia Cash		\$ 2,102	\$ 2,697
Petty Cash	\$ 100	\$ 200	\$ -
Bank - TD Canada Trust	\$ 59,261	\$ 38,003	\$ 30,535
Accounts Receivable	\$ 2,788	\$ 4,853	\$ 7,544
	<b>\$ 62,594</b>	<b>\$ 45,841</b>	<b>\$ 42,129</b>
<b>Other Assets - Investments:</b>			
Bowman Investment GIC/Scotia	\$ 10,000	\$ 10,000	\$ 10,000
Fulkerson Investment GIC/Scotia	\$ 10,000	\$ 10,000	\$ 10,000
UCW GIC/RBC		\$ 5,000	\$ 5,000
Good Sam Investment GIC/RBC	\$ 5,344	\$ 5,344	\$ 5,344
Housing Fund Investment GIC/RBC/Scotia	\$ 99,106	\$ 99,039	\$ 99,106
Warder/Gibson Investment GIC/RBC/Scotia	\$ 23,200	\$ 23,200	\$ 23,200
RBC Equity Stocks - Book Value	\$ 231,712	\$ 249,826	\$ 245,070
RBC Savings	\$ 5,086	\$ -	\$ -
RBC Fixed Income (unallocated)	\$ 42,855	\$ 59,945	\$ 70,573
	<b>\$ 427,304</b>	<b>\$ 462,353</b>	<b>\$ 468,293</b>
<b>TOTAL</b>	<b>\$ 489,898</b>	<b>\$ 508,194</b>	<b>\$ 510,422</b>
<b>LIABILITIES:</b>			
<b>Current Liabilities:</b>			
Accounts Payable	\$ (0)	\$ 115	\$ 4,187
Audio System Fund	\$ 15,242	\$ 15,542	\$ 25
Choral Scholarship Fund	\$ 5,764	\$ 4,834	\$ 5,794
Fulkerson Interest Fund	\$ 3,769	\$ 3,586	\$ 3,720
Good Sam Fund	\$ (0)	\$ 2,840	\$ 1,472
Botham Building Fund	\$ 68,095	\$ 67,901	\$ 68,201
Memorial Fund	\$ 868	\$ 3,103	\$ 5,166
Out-of-the-Cold Fund	\$ 23,643	\$ 23,681	\$ 22,589
Paper Rollers	\$ 1,028	\$ 944	\$ 622
Robert Gibson Music Fund	\$ 17,992	\$ 25,592	\$ 35,777
Shop and Support	\$ 3,406	\$ 181	\$ -
UCW GIC		\$ 5,000	\$ 5,000
Youth Programs	\$ 1,538	\$ 1,287	\$ 1,425
	<b>\$ 141,344</b>	<b>\$ 154,607</b>	<b>\$ 153,978</b>
<b>Membership Equity:</b>	<b>\$ 348,554</b>	<b>\$ 353,587</b>	<b>\$ 356,444</b>
<b>TOTAL</b>	<b>\$ 489,898</b>	<b>\$ 508,194</b>	<b>\$ 510,422</b>
Footnotes:			
<sup>1</sup> Dec. 31 Market Value	\$ 291,890	\$ 289,085	\$ 321,874
<sup>2</sup> 2011 Insured Value	\$ 9,064,006	\$ 9,064,006	\$ 9,064,006
<sup>3</sup> Realized Capital Gains (Loss)	\$ (15,109)	\$ 289.05	\$ (2,586)

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## EQUITY AND BOND INVESTMENTS

### EQUITIES:

<u>Company</u>	<u>Purchased</u>	<u># Shares</u>	<u>Bought at</u>	<u>Sold at</u>	<u>Date Sold</u>	<u>Profit/ Loss</u>	<u>2016 Dividends Received</u>	<u>Value on Dec 31/16</u>	<u>Current Yield Dec 31/16</u>
Atagas	Oct 23/14	400	\$ 10,431				\$ 338	\$ 7,160	4.72%
ARC Resources	Jun 22/05	500	\$ 10,142				\$ 350	\$ 11,555	3.03%
BCE New	Total	800	\$ 30,449				\$ 2,158	\$ 46,424	4.65%
Bank of Montreal	Total	390	\$ 22,852				\$ 1,326	\$ 37,662	3.52%
Bank of Nova Scotia	Dec 20/01	250	\$ 9,680				\$ 720	\$ 18,690	3.85%
Brookfield Asset Management A	Aug 15/16	125	\$ 5,625						
Brookfield Asset Management A	Total	437	\$ 17,707				\$ 335	\$ 19,359	1.73%
Brookfield Bus. Partners	Jun 24/16	6	\$ 147	\$ 193	Nov 08/16	\$ 46	\$ 1	\$ -	
Fortis	Mar 10/16	600	\$ 24,037				\$ 690	\$ 24,876	2.77%
Imperial Oil		-400		\$ 16,864	Feb 23/16	\$ (1,603)			
Imperial Oil		-170		\$ 7,142	Feb 25/16	\$ (706)			
Imperial Oil	Dec 02/16	230	\$ 10,281						
Imperial Oil		-400		\$ 18,061	Dec 05/16	\$ (322)			
Imperial Oil	Total	1230	\$ 56,531				\$ 892	\$ 57,453	1.55%
Manulife Financial Corp	Total	500	\$ 14,038				\$ 370	\$ 11,955	3.09%
National Bank of Canada	May 28/03	450	\$ 8,147				\$ 981	\$ 24,539	4.00%
Suncor Energy Inc	Total	400	\$ 6,531				\$ 464	\$ 17,560	2.64%
Thomson Reuters Corp	Total	500	\$ 22,993				\$ 890	\$ 29,380	3.03%
Pfizer	Oct 24/14	350	\$ 11,531				\$ 555	\$ 15,260	3.64%
<b>Book Value</b>			<b>\$ 245,070</b>				<b>\$ 10,070</b>	<b>\$ 321,874</b>	<b>3.13%</b>

### BONDS/GICs:

	<u>Purchased</u>	<u>Matures</u>	<u>Cost</u>		<u>Interest</u>			
Home Trust GIC	Jan 28/13	Jan 28/16	\$ 27,500		\$ 591	\$ 28,046		2.15%
Home Trust GIC	Mar 26/15	Mar 27/17	\$ 25,000		\$ 443	\$ 25,338		1.77%
TD Mort/Homeq GIC	Feb 11/14	Feb 11/19	\$ 27,500		\$ 715	\$ 28,133		2.60%
Natcan Trust GIC	Feb 11/16	Feb 11/21	\$ 27,500		\$ 591	\$ 28,050		2.26%
National Bank GIC	May 29/15	May 29/20	\$ 13,800		\$ 321	\$ 13,989		2.32%
Russel Canadian Fixed Income	Total	4673.707	\$ 58,728		\$ 1,869	\$ 57,823		1.75%
<b>Total Bonds/GIC's</b>			<b>\$ 152,528</b>		<b>\$ 3,938</b>	<b>\$ 153,333</b>		<b>2.57%</b>

### **TOTALS RBC**

			<b>\$ 397,599</b>		<b>\$ (2,586)</b>	<b>\$ 14,008</b>	<b>\$ 475,206</b>	<b>2.95%</b>
<b>Unrealized Gain (Loss)</b>							<b>\$ 76,803</b>	

### **SCOTIABANK:**

10000000TCMSM GIC	Jan 8/13	Jan 8/18	\$ 11,150		\$ 251	\$ 11,167		2.25%
100000010JXF GIC	Apr 21/14	Apr 21/19	\$ 28,160		\$ 811	\$ 28,449		2.30%
Scotiabank Bond Fund	Total		\$ 25,000		\$ 595	\$ 25,610		3.10%
<b>TOTALS SCOTIABANK</b>			<b>\$ 64,310</b>		<b>\$ 1,657</b>	<b>\$ 65,226</b>		<b>2.68%</b>

### **GRAND TOTAL**

			<b>\$ 461,909</b>		<b>\$ (2,586)</b>	<b>\$ 15,665</b>	<b>\$ 540,432</b>	<b>2.92%</b>
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## 2017 BUDGET

	BUDGET 2017	BUDGET 2016	ACTUAL 2016	% BUD/BUD	% YR END VAR	% BUD/ACT
<b>PROPERTY EXPENSES</b>						
Custodial Service	\$ 32,802	\$ 31,171	\$ 32,710	5.2%	4.9%	0.3%
Facility Improvement	\$ 1,000	\$ 1,000	\$ 5,928	0.0%	492.8%	-83.1%
Heat	\$ 17,500	\$ 18,000	\$ 12,811	-2.8%	-28.8%	36.6%
Insurance	\$ 13,600	\$ 13,600	\$ 12,660	0.0%	-6.9%	7.4%
Landscaping	\$ 150	\$ 100	\$ 163	50.0%	62.9%	-7.9%
Repairs & Maintenance	\$ 10,000	\$ 10,000	\$ 12,373	0.0%	23.7%	-19.2%
Utilities	\$ 9,500	\$ 9,500	\$ 9,736	0.0%	2.5%	-2.4%
	<b>\$ 84,552</b>	<b>\$ 83,371</b>	<b>\$ 86,380</b>	<b>1.4%</b>	<b>3.6%</b>	<b>-2.1%</b>
<b>SPIRITUALITY</b>						
Advertising	\$ 300	\$ 500	\$ 195	-40.0%	-61.0%	53.8%
Minister's Soc. Fund	\$ 100	\$ 50	\$ 100	100.0%	100.0%	0.0%
Music	\$ 500	\$ 400	\$ 501	25.0%	25.3%	-0.2%
Organ Supply	\$ 600	\$ 600	\$ 600	0.0%	0.0%	0.0%
Other Worship	\$ 1,000	\$ 1,500	\$ 795	-33.3%	-47.0%	25.7%
Pulpit Supply	\$ 1,400	\$ 900	\$ 848	55.6%	-5.8%	65.1%
Adult Education	\$ 100	\$ -	\$ 54			84.9%
Library/Video Licence	\$ 300	\$ 220	\$ 268	36.4%	21.6%	12.1%
Nursery	\$ 100	\$ 100	\$ -	0.0%	-100.0%	
Sunday School	\$ 900	\$ 900	\$ 764	0.0%	-15.2%	17.9%
Hospitality	\$ 200	\$ 300	\$ 132	-33.3%	-56.0%	51.7%
Seasonal Plants	\$ 400	\$ 400	\$ 575	0.0%	43.7%	-30.4%
Observer	\$ 500	\$ 420	\$ 455	19.0%	8.3%	9.9%
	<b>\$ 6,400</b>	<b>\$ 6,290</b>	<b>\$ 5,287</b>	<b>1.7%</b>	<b>-16.0%</b>	<b>21.1%</b>
<b>OUTREACH EXPENSES</b>						
Other	\$ 300	\$ 100	\$ 175	200.0%	75.0%	71.4%
	<b>\$ 300</b>	<b>\$ 100</b>	<b>\$ 175</b>	<b>200.0%</b>	<b>75.0%</b>	<b>71.4%</b>
<b>MINISTRY &amp; PERSONNEL</b>						
Staff Development	\$ 400	\$ 500	\$ 142	-20.0%	-71.6%	181.8%
Staff Appreciation	\$ 550	\$ 450	\$ 559	22.2%	24.3%	-1.7%
	<b>\$ 950</b>	<b>\$ 950</b>	<b>\$ 701</b>	<b>0.0%</b>	<b>-26.2%</b>	<b>35.4%</b>

	BUDGET 2017	BUDGET 2016	ACTUAL 2016	% BUD/BUD	% YR END VAR	% BUD/ACT
<b>STEWARDSHIP</b>						
Minister	\$ 34,941	\$ 33,793	\$ 33,708	3.4%	-0.3%	3.7%
Education	\$ 700	\$ 700	\$ 793	0.0%	13.3%	-11.7%
Telephone	\$ 210	\$ 210	\$ 300	0.0%	42.9%	-30.0%
Minister's Travel	\$ 500	\$ 500	\$ 372	0.0%	-25.6%	34.4%
Music Director	\$ 21,656	\$ 21,420	\$ 21,420	1.1%	0.0%	1.1%
CE Director	\$ 4,646	\$ 4,610	\$ 4,618	0.8%	0.2%	0.6%
Secretary	\$ 21,005	\$ 20,865	\$ 21,280	0.7%	2.0%	-1.3%
Copies/Miscellaneous	\$ 3,000	\$ 3,000	\$ 3,203	0.0%	6.8%	-6.3%
Internet	\$ 600	\$ 550	\$ 542	9.1%	-1.5%	10.8%
Postage	\$ 300	\$ 500	\$ 146	-40.0%	-70.7%	105.0%
Printing & Stationery	\$ 400	\$ 500	\$ 423	-20.0%	-15.4%	-5.5%
Telephone	\$ 1,000	\$ 1,000	\$ 956	0.0%	-4.4%	4.6%
Archives	\$ 50	\$ 50	\$ -	0.0%	-100.0%	
Bank Charges/Service Fees	\$ 600	\$ 400	\$ 616	50.0%	54.1%	-2.6%
Equipment Purchase	\$ 1,000	\$ 1,500	\$ 1,350	-33.3%	-10.0%	-25.9%
Presbytery Assessment	\$ 2,073	\$ 1,980	\$ 1,980	4.7%	0.0%	4.7%
Special Events	\$ 200	\$ 200	\$ 132	0.0%	-34.2%	51.9%
Sundry	\$ 200	\$ 50	\$ 972	300.0%	1843.3%	-79.4%
	<b>\$ 93,082</b>	<b>\$ 91,828</b>	<b>\$ 92,809</b>	<b>1.4%</b>	<b>1.1%</b>	<b>0.3%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 185,283</b>	<b>\$ 182,539</b>	<b>\$ 185,352</b>	<b>1.5%</b>	<b>1.5%</b>	<b>0.0%</b>
<b>Mission &amp; Service</b>	<b>\$ 9,000</b>	<b>\$ 10,000</b>	<b>\$ 8,171</b>	<b>-10.0%</b>	<b>-18.3%</b>	<b>10.1%</b>