

# Dundas Street Centre United Church Policy Manual

## Section: C. Finance

### Title: **Weekly Offering**

Policy #: C-05

Approved/Amended: Feb. 13, 2016, Dec. 8, 2018

Referral Committee: Stewardship

#### **1. Envelopes**

Members and adherents of the congregation will be issued offering envelopes annually, at their request, to submit regular donations. Use of these envelopes is not compulsory but any donation not in these envelopes should be accompanied by the name and address of the donor. Automatic debit is also available through the United Church PAR program. Donations may be directed to any fundraising initiative of Dundas Centre United Church or may be left undesignated. All donors so identified will receive a charitable receipt for income tax purposes annually. This receipt will be issued for annual donations of \$10 or more.

#### **2. Unified Fund**

Donations submitted in the church envelopes which are undesignated will be allocated as follows: 88% for local church expenses and 12% to the United Church of Canada's Mission and Service program.

#### **3. Other Undesignated Cash Donations**

Other undesignated cash donations which are received in the weekly offering will be allocated as follows: loose coins to the Out of the Cold Fund and the remainder to local church expenses.